

LA JUNTA RURAL FIRE PROTECTION DISTRICT
P.O. BOX 1066
La Junta, CO 81050
719-384-2323

APPLICATION FOR EMPLOYMENT

It is our policy to comply with all applicable state and federal laws prohibiting discrimination in employment based on race, age, color, sex, religion, national origin, or other protected classification. Equal access to programs, services and employment is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify the Fire Chief representative for the La Junta Rural Fire Protection District.

Name _____

Address _____

Telephone number _____ Other Phone number _____

Social Security Number _____

Have you ever been employed by, or provided volunteer services to,
the District before? Yes No

If Yes, give dates: _____

Are you legally eligible for employment in this country? _____

Are you over 18 years old? _____

Are you willing to work overtime as required? _____

Are there any hours, shifts or days you cannot or will not work?

Employment desired: Full-Time _____ Part-Time _____

Have you ever been bonded? _____

Have you been convicted of a crime in the last 7 years? _____ If yes,
please explain:

Conviction will not necessarily be a bar to employment. Each instance and explanation will be considered in relation to the position for which you are applying.

Have you ever been fired or asked to resign from a job? Yes No

If Yes, please explain: _____

POSITION APPLIED FOR _____

Can you perform the essential functions of the position with or without reasonable accommodation? *Please do not provide information about the existence of a disability, particular accommodation, or whether accommodation is necessary. Those issues may be addressed at a later stage to the extent permitted by law.*

Yes No

If no, please describe: _____

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DRIVER'S LICENSE

Do you have a valid driver's license? Yes No

Drivers License # _____ Class _____ State _____

Have you had your driver's license suspended or revoked in the last 5 years?

Yes No

If yes, give details: _____

Have you been convicted of, or plead no contest to, Driving Under the Influence (DUI) or Driving With Ability Impaired (DWAI), or a comparable conviction under the laws of any other State, with the last 10 years?

Yes No

If yes, give details: _____

Are you currently employed? Yes No

MILITARY BACKGROUND

Have you ever served in the U.S. Military or any other military organization?

Yes No

Branch of service: _____

Dates of active service: _____

Highest rank held: _____

Rank upon discharge: _____

Was your discharge honorable? Yes No

Employment History

Provide the following information for your past and current employers, assignments or volunteer activities, starting with the most recent. Explain any gaps in employment in comments below.

Employer	Telephone	Dates Employed		Summarize the type of work Performed and job responsibilities
Address		From	To	
Job Title		Hourly Rate/Salary Starting		
Immediate Supervisor and Title		\$	Per	
Reason for Leaving		Hourly Rate/Salary Final		
May we contact for reference?		\$	Per	
Employer	Telephone	Dates Employed		
Address		From	To	
Job Title		Hourly Rate/Salary Starting		
Immediate Supervisor and Title		\$	Per	
Reason for Leaving		Hourly Rate/Salary Final		
May we contact for reference?		\$	Per	
Employer	Telephone	Dates Employed		Summarize the type of work Performed and job responsibilities
Address		From	To	
Job Title		Hourly Rate/Salary Starting		
Immediate Supervisor and Title		\$	Per	
Reason for Leaving		Hourly Rate/Salary Final		
May we contact for reference?		\$	Per	

Comments including explanation of any gaps in employment _____

Skills and Qualifications - Summarize any special training, skills, licenses and/or certificates that may qualify you as being able to perform job-related functions in the position for which you are applying.

Educational Background If job related: List last 3 schools attended, starting with most recent.

School	Years Completed	Degree/Diploma	Major

References List name and telephone number of 3 business/work references who are not related to you and are not previous supervisors. If not applicable, list 3 school or personal references who are not related to you.

Name	Telephone	Years Known

List special accomplishments, publications, awards, etc. Exclude information which would reveal sex, race, religion, national origin, age, color, disability or any other similarly protected status.

List any additional information you would like us to consider _____

I understand that if I am employed, any misrepresentation or material omission made by me on this application will be sufficient cause for cancellation of this application or immediate discharge from the employer's service, whenever it is discovered.

I give the employer the right to contact and obtain information from all references, employers, educational institutions and to otherwise verify the accuracy of the information contained in this application. I hereby release from liability the employer and its representatives for seeking, gathering and using such information and all other persons, corporations or organizations for furnishing such information.

The employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by local, state or federal law.

This application is current for only 90 days. At the conclusion of this time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary to fill out a new application.

I understand it is the District's policy not to refuse to hire a qualified individual with a disability because of that person's need for a reasonable accommodation as required by the ADA.

I also understand that if I am hired, I will be required to provide proof of identity and legal work authorization.

I represent and warrant that I have read and fully understand the foregoing and seek employment under these conditions.

Signature of Applicant _____ Date ___/___/___

I understand that in connection with the application process, the La Junta Rural Fire Protection District (“*Fire District*”) may request information from my past employers, volunteer organizations, educational institutions, and personal references, and that such investigation may include a review of any criminal records and driving record. I have provided complete and truthful information to the Fire District regarding all sources of information about my past employment/volunteer service, education, licensure/certifications, driving record, criminal conviction record, as well as any information requested in the Firefighter Application, and have been fully informed that any misrepresentations or material omissions concerning such information will be grounds for denying my application, withdrawing any offer, or immediate discharge. In order to assist the Fire District in obtaining documents and information regarding my background, I hereby consent to the release of the following information:

1. I authorize and consent to the release of information to the Fire District regarding my previous employment and volunteer services, and authorize all past employers and volunteer organizations, or agents they may designate, and any consumer reporting agency hired by the Fire District, to respond to the Fire District’s verbal or written inquiries regarding my employment/volunteer services, including, but not limited to, positions held, dates of employment/volunteer services, last pay rate, work performance, name and telephone number of my immediate supervisor, disciplinary records, reliability, and any incidents of dishonestly, insubordination, violence, and/or unsafe, harmful or threatening behavior, including all information contained in my personnel and/or confidential file(s). I consent to the release of this information with full knowledge and understanding that the information released may include positive or negative facts and opinions that I may believe are false.

2. I authorize and consent to the release and disclosure to the District of educational or vocational records from any and all public or private educational or vocational institutions I have attended, including all records of any academic performance; courses attended; grade(s) earned; diplomas, degrees or other certificates conferred.

3. I authorize and consent to the Fire District, or its consumer reporting agency or other agent, contacting, either verbally or in writing, any individual or entity, including but not limited to any individual or entity identified in my application, for purposes of confirming information contained in my application, and otherwise furthering the purposes of the Fire District’s background investigation.

4. I authorize and consent to the release of information relating to my driving record, and to the District, or its consumer reporting agency or other agent, verifying the Social Security number I have provided.

5. I authorize and consent to the District’s, or its consumer reporting agency’s or other agent’s, thorough investigation of whether I have a record of criminal convictions,

and, if so, the nature of such criminal convictions and all surrounding circumstances available through lawful means. I understand that the Fire District's criminal background check will focus on convictions and that a criminal record will not necessarily disqualify me from the Fire District's Firefighter Process.

6. I hereby release and hold harmless the Fire District, its current and past Directors, officers, employees, volunteers and agents, and any other person or public or private entity inquiring about, investigating, furnishing, communicating, reviewing, or evaluating information or documents pursuant to this Authorization, or making any written or verbal communications for such purposes, from any and all claims arising from such activities, including, but not limited to, any claims whatsoever for defamation, fraud, misrepresentation, intentional or negligent interference with prospective business relations or contract, breach of contract (including any settlement agreement), negligent or intentional infliction of emotional distress, employment discrimination, violation of public policy, and any other potential claims, demands, damages, liabilities and/or actions of any kind whatsoever, whether known or unknown to me presently, that I may have now or in the future. I voluntarily grant this Release for purposes of supporting my application and based upon my desire to encourage the Fire District's consideration of my application. If I have any concerns about the information that may be provided to the Fire District, or its consumer reporting agency or other agent, during its investigation of issues relevant to its consideration of my application, I have voluntarily advised the Fire District of such concerns in writing.

7. I have carefully read this Authorization and Release and voluntarily agree to its terms.

Please print your full name

Please print any other names you have used

Home Address

City State Zip Code

Social Security Number (optional)

Driver's License Number

State Issuing

Name as it appears on license

AUTHORIZATION & CONSENT FOR RELEASE OF INFORMATION

This application is not complete and will not be considered by the Fire District unless you complete and sign all documents with this application.

APPLICANT'S CERTIFICATION AND SIGNATURE

I certify that the answers given in this application, including any documentation submitted with or in connection with, this application are true and complete.

Applicant's Signature

Date