

EMT JOB DESCRIPTION

LA JUNTA RURAL FIRE PROTECTION DISTRICT

LA JUNTA RURAL AMBULANCE SERVICE

JOB DESCRIPTION

JOB TITLE: EMERGENCY MEDICAL TECHNICIAN

POSITION SUMMARY:

Has the responsibility for the provision of optimum patient care in accordance with the State of Colorado and all regional guidelines/protocols. Shall be responsible for the safe operation of all La Junta Fire-EMS vehicles in accordance with current Colorado motor vehicle code.

QUALIFICATIONS:

EDUCATION: High School Graduate or Equivalent.

AGE: Must be twenty-one (21) years of age.

EXPERIENCE: Minimum of one (1) year experience as an EMT. Prior EMS experience recommended.

LICENSURE/CERTIFICATION:

1. Certification by the State of Colorado as an Emergency Medical Technician.
2. Valid motor vehicle operator's license that is not under suspension or revocation.
3. Cardiopulmonary Resuscitation certification meeting AHA standards.
4. Pre Hospital Trauma Life Support (PHTLS) and/or Basic trauma Life Support (BTLS) and IV certification. Allowable within one (1) year of employment.
5. Certified in HAZ-MAT awareness or equivalent that meets CRS or obtain certification within one (1) year of employment.
6. Certified in Emergency Vehicle Operations Course (EVOC) or obtained within one (1) year of employment.
7. Ability to obtain Advanced Life Support certification. Allowable after employment.

OTHER REQUIREMENTS:

1. Demonstrated evidence of proficiency in the required BLS skills. Must have thorough current knowledge of medical/traumatic assessments, treatment and protocols.
2. Must have the ability to establish and maintain effective working relations with fellow employees, hospital staffs, ALS units, police departments, communication centers, management, billing service, neighboring departments and the general public.
3. Must have excellent verbal and written communication skills.
4. Must be able to handle conflict situations with good judgment, professionalism and courtesy.
5. Must have a working knowledge of the physical layout, street systems, and demographics of La Junta Fire-EMS coverage area.

DUTIES AND RESPONSIBILITIES:

CLINICAL:

1. Maintains personal knowledge and skills in order to deliver optimum patient care as an EMT role model for other emergency service personnel.
2. Supervises the performance of EMT trainees and other observers on the BLS unit.
3. Safely operates vehicles of La Junta Fire-EMS in accordance with the current motor vehicle code of the State of Colorado.
4. Stocks and maintains the vehicles and its contents in a state of readiness at all times. Maintains the building and its contents. Maintains documentation of the same.
5. Works in hazardous environments to insure safety and stabilization of the patient.
6. Works with local BLS, ALS, fire and law enforcement agencies as a team for a coordinated effort on the patients behalf.
7. Documents all patient care, assessments, BLS skills and all service reports in a timely fashion (end of shift). Documentation shall be legible and accurate.
8. Participate ACTIVELY in department and regional Q/A.
9. Maintains crew vehicles, radios, equipment, supplies and quarters in a state of readiness twenty-four (24) hours a day, seven (7) days a week.
10. When approved and requested, participating in the training and evaluation of student EMT's.
11. Shall be punctual and ready for their shift.
12. To act at all times in a professional manner and shall be able to handle conflict situations with good judgment.
13. Shall follow the La Junta Rural Fire District chain of command.
14. Shall act in accordance with departmental and Regional QA programs, Personnel Policies and Standard Operating Guidelines.
15. Perform other duties as assigned.

EDUCATIONAL:

1. Provides for ongoing personal growth in BLS and emergency care through education and maintenance of state requirements for EMT certification.
2. Maintains functional awareness of all regional EMS guidelines/protocols.
3. Documents all activities in an acceptable manner.

PUBLIC RELATIONS:

1. Participates in public awareness and community education programs related to EMS.
2. Maintains professional appearance of the approved uniform and maintains hygienic and grooming standards.
3. Works on special projects as delegated by the Chief.

ANALYTICAL SKILLS:

1. Must be able to collect and record data for use in the field and for medical records.
2. Must participate in local and regional data collection and quality assurance programs of the SECRETAC, and La Junta Fire-EMS.

COMMUNICATIONS SKILLS:

1. Needs to communicate tactfully and sensitively to the volunteers of BLS and ALS squads.
2. Shall remain apolitical while representing La Junta Fire-EMS. Shall abstain from any and all political involvement with outside agencies while on duty or representing La Junta Fire-EMS.
3. Must speak English clearly and write legibly.
4. Must possess basic teaching skills.

PHYSICAL EFFORT:

1. Must be in excellent physical health with no medical disabilities that would impair your duties as an Emergency Medical Technician.
2. Considerable lifting and moving of heavy patients required.
3. Will need to extricate some patients in a hazardous environment.
4. Work with present considerable hazards, i.e., explosions, anoxic environments, violent patients and potential fire risks.
5. May be required to take physical fitness test or medical exams at the La Junta Fire-EMS expense at anytime during their employment.

SUPPORT MISSION AND PHILOSOPHY OF LA JUNTA RURAL FIRE DISTRICT

1. Develop a plan for maintaining own professional growth and development.
2. Evidence respect for dignity, welfare, basic rights of all patients and employees.
3. Maintain a high level of competency within the staff.